

# Board of Education Agenda Item

Item: \_\_\_\_\_ T. \_\_\_\_\_

Date: October 18, 2007

**Topic:** Final Review of Proposed Board of Education Meeting Dates for the 2008 Calendar Year

**Presenter:** Dr. Margaret N. Roberts, Executive Assistant to the Board of Education

**Telephone:** 804/225-2924

**E-mail:** [Margaret.Roberts@doe.virginia.gov](mailto:Margaret.Roberts@doe.virginia.gov)

**Origin:**

\_\_\_\_\_ Topic presented for information only (no board action required)

\_X\_ Board review required by  
\_\_\_\_\_ State or federal law or regulation  
\_\_\_\_\_ Board of Education regulation  
\_X\_ Other: Board of Education Bylaws

\_X\_ Action requested at this meeting

\_\_\_\_\_ Action requested at future meeting:

**Previous Review/Action:**

\_\_\_\_\_ No previous board review/action

\_X\_ Previous review/action: First Review of Proposed Dates  
date: September 26, 2007  
action: Changes to proposed dates were requested

**Background Information:** Section 2 of Article Three of the Bylaws of the Board of Education states the following:

Section 2. Regular Meetings. Prior to and no later than the annual meeting (February), the Board shall adopt a tentative schedule for regular meetings for the applicable calendar year. Such schedule shall be subject to the change, alteration or adjustment by the President as he or she deems appropriate, to accommodate the operation of the Board as is necessary.

**Summary of Major Elements:** In recent years, the Board of Education has met monthly except for the months of August and December. Meetings are typically held on the fourth Thursday of the month, although this is not a requirement. Exceptions are the January meeting which is held early in the month to coincide with the opening of the General Assembly session, and the November meeting, which is scheduled to avoid meeting during Thanksgiving week.

The April meeting is typically a two- or three-day planning session. Meetings are scheduled to avoid major religious or secular holidays.

In addition to the regular, monthly business meetings, the President may call special meetings of the full Board of Education and its committees, as deemed necessary. Unless otherwise announced by the President, all Board of Education meetings will be held in the Jefferson Conference Room on the 22<sup>nd</sup> floor of the James Monroe Building, 101 North 14<sup>th</sup> Street, Richmond, Virginia 23219.

The proposed meeting dates for 2008 are as follows:

Thursday, January 10, 2008  
Thursday, February 21, 2008  
Wednesday, March 19, 2008  
Wednesday-Thursday, April 23-24, 2008  
Thursday, May 22, 2008  
Thursday, June 19, 2008  
Thursday, July 24, 2008  
Thursday, September 25, 2008  
Thursday, October 23, 2008  
Thursday, November 20, 2008

**Superintendent's Recommendation:** The Superintendent of Public Instruction recommends that the Board of Education adopt the meeting schedule for 2008.

**Impact on Resources:** Funding to support the expenses related to the meetings of the Board of Education are provided from the Department of Education's general operating budget, which is appropriated by the General Assembly.

**Timetable for Further Review/Action:** Following final adoption, the schedule of meeting dates for 2008 will be widely disseminated and posted on the appropriate Web sites.

**ATTACHMENT:**

**BOARD OF EDUCATION  
MEETING DATES  
2008 CALENDAR YEAR**

Thursday, January 10, 2008

Thursday, February 21, 2008

Wednesday, March 19, 2008

Wednesday-Thursday, April 23-24, 2008

Thursday, May 22, 2008

Thursday, June 19, 2008

Thursday, July 24, 2008

Thursday, September 25, 2008

Thursday, October 23, 2008

Thursday, November 20, 2008